

ENHANCED 9-1-1  
ADDRESSING ORDINANCE FOR THE TOWN OF STONEHAM

Section 1. Purpose

The purpose of this ordinance is to enhance the easy and rapid location of properties for the use of public safety and emergency services, postal and business delivery.

Section 2. Authority

This ordinance is adopted pursuant to and consistent with the Municipal Home Rule Powers as provided for in Article VIII, Part 2, Section 1 of the Constitution of the State of Maine and Title 30-A M.R.S.A., Section 3001.

Section 3. Administration

This ordinance shall be administered by the Selectmen who are authorized to and shall assign road names and numbers to all properties, both on existing and proposed roads. The Selectmen shall also be responsible for maintaining the following official records of this ordinance:

- a. A Stoneham map for official use showing road names and numbers.
- b. An alphabetical list of all property owners as identified by current assessment records, by last name, showing the assigned numbers.
- c. An alphabetical list of all roads with property owners listed in order of their assigned numbers.

Section 4. Naming System

All roads that serve two or more properties shall be named regardless of whether the ownership is public or private. A road name assigned by the town of Stoneham shall not constitute or imply acceptance of the road as a public way. The following criteria shall govern the naming system:

- a. No two roads shall be given the same or similar sounding names (e.g., no Pine Road and Pine Lane or Beech/Peach).
- c. Each road shall have the same name throughout its entire length.

Section 5. Numbering System

Numbers shall be assigned every 50 (fifty) feet along both sides of the road, with even numbers appearing on the left side of the road and odd numbers appearing on the right side of the road, determined by the number origin. The following criteria shall govern the numbering system:

- a. All number origins shall begin from the designated center of Stoneham or that end of the road closest to the designated center. For dead end roads, numbering shall originate at the intersection of the adjacent road and terminate at the dead end.
- b. The number assigned to each structure shall be that of the numbered interval falling closest to the front door. If the front door cannot be seen from the main road, the number shall be that of the interval falling closest to the driveway of said structure.
- c. Every structure with more than one principal use or occupancy shall have a

separate number for each use or occupancy (i.e. duplexes will have two separate numbers; apartments will have one road name with an apartment number, such as 235 Maple Street, Apt 2).

#### Section 6. Compliance

For road naming and property numbering to be effective and Enhanced 911 to work, all owners of structures need to display and maintain in a conspicuous place on their structure, the assigned numbers in the following manner:

- a. Number on the Structure or Residence. Where the residence or structure is within 50 (fifty) feet from the edge of the road right-of-way, the assigned number shall be displayed on the front of the residence or structure near the front door or entry.
- b. Number at the Street Line. Where the residence or structure is over 50 (fifty) feet from the edge of the road right-of-way, the assigned number shall be displayed on a post, fence, wall, mail box, or on some structure at the property line next to the walk or access drive to the residence or structure.
- c. Size and Color of Number. Numbers should be large enough to be clearly visible from the road and should contrast with the background colors. It is recommended that 3 inch reflective numbers be used.
- d. All previous numbers must be removed from the residence or structure.
- e. Interior Location. All residents and other occupants are requested to post the assigned number and road name next to their telephone for emergency reference.

#### Section 7. New Construction and Subdivisions

- a. New Construction. Whenever any residence or other structure is constructed or developed, the new owner should obtain an assigned number from the Selectmen. This should be done at the time of the issuance of the building permit.
- b. New Subdivisions. Any prospective subdivider shall show a proposed road name and lot numbering system at the pre-application meeting with the Planning Board. Before approval of the subdivision the Planning Board shall get approval from the Selectmen that the road names and numbers to the lots in the subdivision comply with the Street Naming and Numbering Ordinance of the town of Stoneham.

#### Section 8. Severability

If any portion of this ordinance shall be declared invalid, it shall not affect any other portion of this ordinance.

#### Section 9. Effective Date

This ordinance shall become effective as of May 5, 1997. It shall be the duty of the Selectmen to notify by mail each property owner and the Post Office of a new address at least 30 (thirty) days before the effective date of its use. It shall be the duty of each property owner to comply with this ordinance, including the posting of new property numbers, within 30 (thirty) days following notification. On new structures, numbering will be installed before final inspection or when the structure is first used or occupied, whichever comes first.



ROUTE 5 NOW MAINE STREET  
AD STEARNS RD  
MCALLISTER RD TO TOWN LINE  
VAIL & ROLFE NOW WALKER RD  
MILL RD  
DANNY ROLFE NOW ROLFE LANE  
BUTTERS HILL RD TO LOVELL LINE  
MERRILL ROAD  
TROUT LAKE RD NOW ALLEN RD  
WHITMAN LANE  
BARKER RD  
BAN GROVER RD  
EVANS RD TO TOM & DANNY  
TURTLE ISLAND  
COBURN LANE  
SMITH LANE  
GEORGIA KNOLL  
BARTLETTBORO TO FORK  
CULLEN RD TO PAINTER & BARKER  
ANDREWS DRIVE  
FLYNN COVE  
BIRCH AVENUE  
BARTLETT COVE  
WIN BROWN RD  
YEMMA POINT  
LOGAN'S RUN  
HAY RD  
FLANDERS KNOLL TO LITTLEFIELD & FLANDERS  
VIRGINIA LAKE RD  
FARM RD TO VIRGINIA LAKE FARM  
LITTLEFIELD ROAD (HARDING HILL DEVELOPMENT)  
WEST STONEHAM RD TO FORK  
HUT RD  
LONG HILL RD  
SHIRLEY VALLEY LANE  
BEAVER BROOK RD

MACKLIN LANE  
ADAMS RD ALL THE WAY IN PAST LODGE  
ENID MELROSE RD TO FORK  
COLD BROOK TRAIL PAST ALDRICH'S CAMP  
GAMMON DRIVE  
MOUNTAIN RD TO INN, CONDOS TO END  
RYAN LANE  
SHELL POND RD  
HORSESHOE POND RD  
GOUIN RD  
SLIDE INN RD FROM FORK TO LOVELL LINE  
JOE MCKEEN ROAD TO JOE MCKEEN HILL  
FIVE KEZAR PONDS RD  
BRIDGE RD TO BRIDGE  
WILD ACRES BEYOND  
BUTTON ROAD  
POINT ROAD  
COTTAGE ROAD